

Procurement Ordinance
Town of Winfield, Sauk County, Wisconsin
Ordinance #2019-1

This ordinance is for the purpose of regulating the procedure and methods used by the Town of Winfield in the procurement of goods and services. The procurement process shall ensure that the town's purchasing of goods and services is competitive, fair, and provides the best possible price available.

The scope of our procurement process is influenced by the small rural size of our township and the availability of vendors to supply necessary goods and services in our rural area.

The procurement of goods and services is the responsibility of the Town Board. Approval of all goods and services shall be done by majority vote of the Town Board. The Town Board chairperson has the authority to sign all agreements and make changes in those agreements with the majority vote approval of the Town Board.

When applicable, requests for sealed bids will be published in the local newspaper noting the specifications for each project. Sealed bids will be obtained for any planned project exceeding \$30,000. Sealed bids will be opened at a published set time and place. The Town Board reserves the right to reject any and all bids.

Adopted this 19th day of April 2019.

Ronald Churchill, Chairman

Kurt Mead, Supervisor I

Jason Dorow, Supervisor II

Attest:

Teresa Bass, Clerk

Posted: 4/19/19